

Minutes of the meeting of the Neighbourhood Plan Working Party (NPWP) held on 2 July 2013 at the New Inn Huby

Present: Richard Todd (RT)  
Paul Jackson (PM)  
Chris Marshall (CM)  
Terry Wolf (TW)  
Kathryn Wallis (KW)  
Guy Redfern (GR)  
Betty Tyson (BT)  
Mike Dando (MD) – Planning Aid

Apologies Gary Dunning (GD), Sue Bracewell (SB), Val Burnham(VB), Rachel Marshall (RM)

Meeting commenced with a review of the grant support to be provided by Mike Dando. MD advised that we should have received an official grant confirmation form from Locality. GR advised this had not been received. MD to forward copy.

MD went through support. 8 months starting in June 2013 with 13 days of MD time plus unlimited volunteer time decided by MD. MD to confirm the start date. Support is split into defined sections

1. Project Management. 1.5 days MD time. This entails a review of the project plan plus training on the legal requirements of NP. MD to review the project plan. Training session on NP to be set up after 7<sup>th</sup> August. GR to provide a range of dates and forward to MD.
2. Consultation. 4.5 days MD time. Review of the engagement plan by MD. MD to get expert to look at the local housing needs survey and advice on commissioning our own. PJ to add housing survey to google docs
3. Building the evidence base. 1.5days MD time.
4. Plan Development & writing. 5.5days MD time.

Discussion took place on help from HDC. VB to liase with Graham Banks about tying in election with other elections to reduce cost of our election together with help that HDC are prepared to offer MD suggested we record numbers of people at each event.

Discussion on what constitutes deliverable under the plan. Mobile reception cited as an example. We would have to identify potential sites plus have interest from a mobile provider. MD to see if any volunteer planners available for Huby and Sutton show.

TW suggested that training with help from MD needed for door to door exercise  
Letters need to be prepared for businesses. RT to action  
RT to forward list of volunteers to all  
Expenses to be sent to RT then onto SB.

Sunday preparations    Gazebo being brought down by Kevin Akers. BT to check  
                                 Tables from Chapel in morning  
                                 "Hook a duck" rejected at £260 but RT to see if special late deal available

Beer mats still to be sorted out.

Plants to be given out at show. TW has sorted out

GR to contact Mike Rigby and Caroline Patmore about NP consultation.

RT to contact our MP, Anne McIntosh

KW asked for input on contact list. Item to be added to next meeting to finalise

Parish Council to write to Neighbouring Parishes and Easingwold Town Council advising that we are doing NP. Action GR/SB

MD confirmed we only have to consult groups coming into the parish not groups or individuals going out to use facilities or the facilities they use

TW, PJ,GR to meet on Saturday 13<sup>th</sup> July at 10am to review post its, comments left at various consultations.

Next meeting Thursday 18<sup>th</sup> July @8pm.

G. Redfern 8/7/13