



HUBY PARISH COUNCIL

DRAFT MINUTES OF A PARISH COUNCIL MEETING HELD AT THE MEMORIAL VILLAGE HALL, HUBY ON MONDAY 2 MARCH 2020 AT 7.30PM

Councillors Present: Eric Lazenby (EL), John Phillips (JP), Christine Cookman (CC)

In Attendance: Stephanie Lacey - Parish Clerk (SL)
Caroline Patmore – County Councillor (CP)
Di Watkins – District Councillor (DW)
Nigel Knapton – incoming interim Clerk (NK)

Public Present: 10

1 Apologies for absence: None

2 Declaration of interests were received: Cllrs Lazenby and Phillips – item 4c/6.4 (EL/JP are village hall committee members)

3 Minutes of the previous meeting:
These had been circulated, were approved and signed by the Chairman.

4 Public session:

- a. Members of the public had attended in response to the notice in the Huby Voice about the potential closure of the pavilion and playing fields. Concerns were expressed about the current state of the building, but also the demand for the field and playground to remain open. After a discussion, it was resolved that the Clerk (NK) would request a regular visit from the dog warden due to continued mess and that the Chair (JP) would contact Jackie and Simon Buller regarding the field being 'held in trust'.
- b. The number of sustained vacancies on the Parish Council was discussed, and the point made that the Council needs to be representative of the village and its activities. A member of the public made a very helpful suggestion that each local group/society/business should be invited to consider joining the Parish Council. NK to write letters (suggestions made to send to shop, village hall, Chapel, sports clubs, school, pub).
- c. Item 6.4 was brought forward to the public session – SL summarised the grant application made to the Parish Council from the Village Hall Committee requesting a contribution towards the cost of repairs to emergency doors, frame, and boiler. It was resolved that the Parish Council would confirm the amount of Community Infrastructure Levy (CIL) funds it had available before making a final decision, but that it was agreed in principle to give a grant of £5,500 subject to confirmation of funds available. SL/NK will facilitate this decision and inform the Village Hall Committee within the week following the meeting. It was also resolved that NK should contact HDC to request a section 106 position for Huby.

5 No new applications had been received for vacancies on the Parish Council – JP to follow up with two potential new Councillors after the meeting.

6 Matters arising from/since previous meeting were considered:

- 6.1 Youth Club – item deferred to May meeting
- 6.2 Grass cutting 2020/21 contract – it was resolved to ask the current provider to continue until a re-tendering has taken place (SL).

6.3 Cemetery grass cutting – it was resolved that the Parish Council would continue to contribute to the costs, but that JP would request a contract and invoice be produced for the purpose of transparent records.

6.4 See item 4c above

6.5 Parking and flooding near the school – flooding remains a problem despite the School having cleared the gully on their land. SL to report this to Highways and request further action.

6.6 Footpaths and rights of way – no further action required.

6.7 Phone mast – no progress has been made despite the efforts of the Parish Council, District Council, County Council and MP. It was resolved to raise the issue at the forthcoming Easingwold and Villages forum, and then to review the situation again at a future meeting.

7 Parish Council Code of Conduct – a template code of conduct was circulated, produced by NALC. **ALL** members to consider this template with a view to a Huby Code of Conduct being approved at the May meeting.

8 New planning applications received were considered: none received

9 It was noted that the following planning decisions had been made by Hambleton District Council:

9.1 19/02595/FUL – Single storey extension to the rear elevation of the dwellinghouse, Estensi, Easingwold Road. **Decision: granted.**

10 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

10.1 It was noted that the Parish Clerk has resigned with effect from 6th March 2020, and that Nigel Knapton will assume the role on an interim basis

10.2 Parish Council policies – a revised list had been produced, and a list of all required policies was circulated.

10.3 Bookkeeping: Bank reconciliation remains outstanding due to no current account statements being received; however the Parish Council's Income & Expenditure is up to date.

10.4 The following payments were approved:

10.4.1	Stephanie Lacey	£507.30	Salary and expenses (01/01 to 06/03)
10.4.2	Huby Bowls Club	£125.00	Grant for new equipment
10.4.2	G H Smith Ltd	£305.00	Huby Voice printing

10.5 Remittance from Northern Powergrid (wayleaves) of £23.75 was noted.

10.6 Revised budget for 2020/21 was circulated and approved.

11 Correspondence received was noted:

11.1 **From Yorkshire Wildlife Trust regarding septic tanks** – information to go in next Huby Voice (NK)

11.2 Consent obtained from Chair (JP) for new YLCA website login (SL to action)

12 To receive reports from County and District Councillors:

a. Cllr Patmore (County) informed the meeting that Council Tax will be increased by 4.99% with 2% of this being for social care, the remainder being to fund public services. It was noted that two-tier local authorities are inherently more expensive in terms of Council Tax. Cllr Patmore also updated the Parish Council on devolution, outlining the process now to move towards the creation of a York and North Yorkshire Combined Authority with an elected Mayor.

b. Cllr Watkins (District) reported that a new Head of Planning is now in post, Jon Berry.

13 No matters were raised by members:

14 Details of the future meetings were confirmed as:

Full business meetings	4 May 2020	6 Jul 2020
Planning meetings	6 Apr 2020	1 Jun 2020

The meeting closed at 8.35pm.