

**HUBY PARISH COUNCIL**

**MINUTES OF A MEETING HELD ON ZOOM**

**ON MONDAY 1 FEBRUARY 2021 AT 7.30PM**

**PRESENT:** Councillors: John Phillips (Chairman), Christine Cookman, John Corden & James Wright.

**ALSO PRESENT:** Nigel Knapton (Clerk)

**21/17 APOLOGIES & DECLARATION OF INTERESTS**

There were apologies from Cllrs Lazenby & Outram & and the reasons were accepted. Councillor Cookman gave her apologies as she would be late and arrived for item 21/21. Also, apologies were received from District Cllr Watkins. There were no declarations of members pecuniary interests.

**21/18 MINUTES OF THE MEETINGS HELD ON 11 JANUARY 2021**

Minutes previously circulated and these were accepted and signed as a correct record.

**21/19 POLICIES & PROCEDURES**

The following policies and procedures were adopted with several amendments. The updated policies would be circulated to members and uploaded to the new website when available.

- a. Standing Orders
- b. Financial Regulations
- c. Financial Risk Assessment
- d. Recording Policy
- e. Code of Conduct
- f. Communications Policy
- g. Disciplinary Procedure
- h. Grants Policy
- i. Complaints Policy
- j. Expenses Policy
- k. Pensions Policy
- l. Privacy Notice – General
- m. Privacy Notice – Staff & Councillors
- n. Publication Scheme
- o. Vexatious Policy
- p. Grievance Policy
- q. Tree Policy

Approved ..... Chairman

**21/20      MATTERS OF URGENCY**

- a. The replacement of the salt bin on Barf Hill and other gritting matters would be considered on the March agenda.
- b. It was agreed that Option 1 of the Vehicle Activated Sign be purchased together with an additional bracket. The installation of sign would be reported in Huby Voice.
- c. The village hall grant application would be considered on the March agenda when quotes had been received.
- d. The defibrillator had been ordered and paid for. When it arrives, the Clerk would bring it to the village hall.

**21/21      DATE OF NEXT MEETING**

The next full council meeting will be held on Monday 1 March 2021 at 7.30pm.

The meeting closed at 8.10pm.